

BREEDON ON-THE- HILL PARISH COUNCIL

in North West Leicestershire

correspondence and enquiries:

Peggs Barn, Main Street,

Hemington, Derby, DE74 2RB

email: clerk@breedonparishcouncil.gov.uk

web: www.breedonparishcouncil.gov.uk

Parish Clerk: Samantha Lockwood

NOTICE OF MEETING

NOTICE IS GIVEN that a Meeting of Breedon on the Hill Parish Council (Annual Parish Council Meeting) will be held at 7pm (Or later following the Annual Parish Meeting) on Monday 12th May 2025 at Breedon Parish Hall, Priory Close, Breedon on the Hill.

Members of the Council are summoned to transact the following business.

Signed: Samantha Lockwood, Clerk

7th May 2025

Agenda

1 Election of the Chairman of the Council for the ensuing year – 19.05 (5mins)

2 Appointment of a Vice Chairman of the Council for the ensuing year – 19.10 (5mins)

3 To appoint representatives on the following external committees/working groups: - 19.15 (5mins)

Airport Liaison/Donington Park Forum

Quarry Liaison Committee/Breedon Aggregates Trust

Flood Working Group

Planning

General Maintenance of Parish Council Assets

Christmas/events

Village Hall

Church Heritage Liaison

OPEN FORUM: Members of the public are welcome at all meetings of the Council and may speak at the invitation of the Chairman at the start of the meeting only – (10mins)

19.25pm

3 Attendance and apologies

4 Code of Conduct - Councillors' Declarations of Interest

5 To approve the minutes of the previous meeting of the Council – (5mins) - 19:30pm

6 Any matters to be raised with the County Councillor and District Councillor. - (5 mins) - 19:35pm

7 Police, crime, safety - (5 mins) – 19:40

8 Chairman's Report – (5mins) – 19:45

9 Administration & Finance – (15mins) - 20:00

(a) To receive the Clerk's Report and approve the schedule of monthly payments.

(b) To review and confirm the quarterly bank reconciliation against current bank statements.

(c) To confirm the Parish Council's insurance policy and level of cover for the forthcoming year.

(d) To approve a financial contribution towards the annual insurance premium of the Breedon Community Group.

(e) To approve additional grounds maintenance work to clear the bank up to Burney Lane.

(f) To ratify the expenditure and specifications for the new wall at the Rose Garden on The Green.

- (g) To consider and agree a response to the East Midlands Airport 2025 Sustainable Development Plan consultation (submission deadline: 16 May 2025).

10 Audit – (15mins) – 20.15

- (a) The Parish Council to ratify and approve its statement of internal control.
- (b) The Parish Council to ratify the risk assessment and management of Parish Council Procedures.
- (c) The Parish Council to ratify and approve its policies, including;
- Standing Orders – Updated April 2020 and reviewed May 2024.
 - Financial Regulations – Updated April 2025.
 - Model Publication Scheme – Reviewed May 2024.
 - Code of Conduct – Adopted May 2024.
 - Disciplinary Procedure - Reviewed May 2024.
 - Grievance Procedure - Reviewed May 2024.
 - Complaints Procedure - Reviewed May 2024.
 - Equality and Diversity Procedure - Reviewed May 2024.
 - Financial Reserves Policy – Adopted April 2020, reviewed May 2024.
 - Media Policy – Reviewed May 2024.
- (d) To receive the annual report of the internal auditor.
- (e) The Parish Council to carry out a review of the effectiveness of the system of internal control and prepare the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
- (f) The Parish Council to approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements (Section 1 of the AGAR)
- (g) The Parish Council to consider the Accounting Statements by the members meeting as a whole. (Section 2 of the AGAR)
- (h) The Parish Council to approve the Accounting Statements by resolution (Section 2 of the AGAR)
- (i) The Parish Council to ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

11 Community - (15mins) – 20:30

- (a) To provide an update on the following:
- Parish Hall.
 - Flood Matters.
 - Parking on Melbourne Lane, Breedon.
 - Freeport.
 - Isley Woodhouse Development Proposals.
 - Power at Wilson Green.

12 Planning – (10mins) – 20:40

- (a) **Planning Applications:** consider and respond to the following:
- 25/00395/FUL:** Installation of replacement UPVC windows and French doors at 3 Worthington Lane, Breedon On The Hill, Derby, DE73 8AR.
- 25/00521/FUL:** Demolition of existing garage and erection of single storey front extension with mezzanine and single storey attached double garage at The Old Coach House, Main Street, Breedon On The Hill, Derby, DE73 8AN.
- 25/00545/TCA:** Works to 1no Maple Tree to reduce by 1m all round, 1no Group of Sycamore trees to reduce to previous points, 1no Weeping Beech tree to reduce the height of the leading singular stem up to 1.2m and 1no Maple tree to reduce up to 1.2m in height and 1.2m in width (Unprotected tree in a Conservation Area) at 3 Stud Farm Close, Breedon On The Hill, Derby, DE73 8BP.
- 25/00582/FUL:** Erection of single storey rear extension at 25 Berry Avenue, Breedon On The Hill, Derby, DE73 8AL.
- (b) **Planning Decisions notified since the previous meeting:**
- 25/00357/VCU:** Amendments to conditions 2 and 3 of planning permission 24/01420/FUL which was for the erection of 1.5 storey front extension 1.5 storey side extension, single storey rear extension, together with front and rear dormer windows to roof space to change the roof materials, changes to the design of the front facing dormers, inclusion of a roof light in the rear roof slope and repositioning of flue at Bunniruff Main Street, Wilson, Melbourne, Derby, DE73 8AD. – **PLANNING PERMISSION.**
- 25/00255/FUL:** Erection of a single storey porch and shower room and single storey and two storey

extensions to the rear at 23 Ashby Road, Breedon On The Hill, Derby, DE73 8AZ. – **PLANNING PERMISSION.**

25/00223/VCU: Amendments to conditions 2, 7 and 18 of planning permission 23/01226/FUL which was for the Erection of single storey dwelling including solar panels and air source heat pump to incorporate design changes, new fence and revised parking position at 23 The Crescent, Breedon On The Hill, Derby, DE73 8AY. – **PLANNING PERMISSION.**

13 Representatives' Reports.

14 Miscellaneous Correspondence (to note and made available for Councillors' inspection)

- (a) Registered Local Bus Service change – Diamond Bus (Midland Classic) 125. (fwd Cllrs)
- (b) NWLDC List of local heritage assets - Breedon on the Hill. (fwd Cllrs)
- (c) LRALC Tuesday round robin email 24/04/25. (fwd Cllrs)

15 Next meeting will be held on 9th June 2025 at 7pm

16 Other matters/items for future Agendas at the Chairman's discretion.